



1355 Capital Boulevard

P.O. Box 30013

Reno, Nevada 89520

(775) 834-8000

NEW BUSINESS APPLICATION FOR NEW OR MODIFIED SERVICE

Project classifications requiring water rights dedication

<input type="checkbox"/> Single Family Residential Service	<input type="checkbox"/> Subdivision Design and Final NAC	<input type="checkbox"/> Commercial Service	<input type="checkbox"/> Commercial With Main and Final NAC	<input type="checkbox"/> Tenant Improvement Only
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Project classifications NOT requiring water rights dedication

<input type="checkbox"/> Annexation	<input type="checkbox"/> Discovery Level 1 or 2	<input type="checkbox"/> Tentative NAC/Acknowledgment Letter	<input type="checkbox"/> Main Only and Final NAC	<input type="checkbox"/> Hardship Letter
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Do you have Water Rights? Yes _____ No _____ Unknown _____

Is Project in TMWA's Service Territory? Yes _____ No _____ Unknown _____

Applicant Information: (Legal Name and Address for Applicant)

Name _____ Attn: _____
 Mailing Address _____ E-Mail _____
 City _____ State _____ Zip Code _____
 Phone # _____ Cell # _____ Fax # _____

Contact Information: (If different than Applicant information)

Name _____ Attn: _____
 Mailing Address _____ E-Mail _____
 City _____ State _____ Zip Code _____
 Phone # _____ Cell # _____ Fax # _____

Engineering Firm

Firm Name _____ Contact _____ Phone # _____
 Fax _____

Billing Information (if different than Applicant Information):

Contact Name _____ Tax ID#/SSN _____ Phone# _____
 Address: _____ City _____ State _____ Zip _____

Project Information:

Service Address _____
 City _____ State _____ Zip _____

Assessor Parcel # (APN) _____ # of units _____
 Sq. footage of building/dwelling _____ Sq. Footage of Lot _____
 Location Description _____
 Custom Home(s) Yes _____ No _____ Proposed Use/Zoning Density _____

Requested Services/Meters:

Domestic:

Meter Size _____ Quantity _____
Meter Size _____ Quantity _____

Irrigation:

Meter Size _____ Quantity _____
Meter Size _____ Quantity _____

Is Re-vegetation Required?

Yes _____ No _____

Internal Fire Service(s):

Size _____ Quantity _____

Fire Hydrant(s):

Size _____ Quantity _____

Brief Project Description: _____

Are there auxiliary water sources on the project site?

Well on Property: Yes _____ No _____ Auxiliary/Reclaimed Water: Yes _____ No _____
Ditch or Runoff: Yes _____ No _____

Are you aware of any of the following: (These may delay construction of your project)

- Environmental Issues _____
- Federal Land Issues _____
- BIA/Tribal Land Issues _____
- Right of Way/Easement Issues _____
- State Highway and/or NDOT Issues _____
- Railroad Issues _____

WATER RIGHTS DEDICATION – Applications for Single Family Residential Service, Subdivision Design and Final NAC, Commercial Service, Commercial With Main and Final NAC, and Tenant Improvement require Applicant to dedicate water rights or purchase Will Serve Commitments before service will be provided. As to these types of applications only, upon acceptance of a complete application by TMWA’s Project Coordinator, Applicant will be placed in the TMWA queue to establish priority for purchasing Will-Serve Commitments from TMWA’s Will-Serve Commitment Inventory. Placement in the queue does not establish eligibility. Applicant’s eligibility to purchase Will-Serve Commitments will be determined independently under TMWA Rules.

Applicant Signature _____
Date _____

TMWA Signature _____
Complete Submittal Date _____

Complete Submittal Requirements* (Partial submittals will not be accepted):

Required (X)	Annexation	Tentative NAC		Tenant Improvement	Single Family Residential Service	Commercial Service	Commercial with Main Requiring a NAC Report	Subdivision Design Requiring a NAC Report	Main Only Requiring a NAC Report
		Discovery Levels 1 & 2	Acknowledgment Letter						
Initial Engineering & Resource Review Fee (Minimum Fee)**	\$1,500.00	\$720.00	\$100.00		\$150.00	\$300.00	\$1,100.00	\$1,500.00	\$1,100.00
Proof of Ownership (Copy of Deed and/or Title Report)	X	If Available			X	X	X	X	X
Owner's Affidavit (ONLY if appointing third party agent)	X		X		X	X	X	X	X
Official Plat Map								X	
Existing Easements									
Title Sheet			X					X	X
Phasing/Timing Requirements							X	X	X
Building Footprints and Driveway Locations						X	X	X	X
Site Plan & Street Layout (Including ROW) W/ Vicinity Map	X		X	X		X	X	X	X
Full Plan and Profile							X	X	X
Full Utility Plan within ROW			X				X	X	X
Grading Plan			X				X	X	X
Approved Fire Hydrant Locations, Service Demand & Duration					X	X	X	X	X
Irrigation Plans & Separate Irrigation Demands – Including Temporary Irrigation (Jurisdictional Agency's letter if using reclaimed water)					X		X	X	X
W-1 Water Design – W/Building footprints						X 3 copies	X 3 copies	X 3 copies	X 3 copies
CAD Drawings (See individual project requirements listed)	X Site Plan & Street Layouts		X	X Items listed above		X W-1 Only	X Full Civil Set	X Full Civil Set	X Full Civil Set
Meets & Bounds Legal Description W/Map	X								
Plumbing Plans/Mechanicals				X 1 Copy		If Req'd 1 Copy	If Req'd 1 Copy		

Notes:

- All civil and landscape drawings, including landscape demands, must be wet stamped.
- Applicant must provide two wet-stamped copies of the full Civil Set for Commercial, Commercial W/Main, Subdivision NAC & Main Only job classifications.
- If change of ownership occurs during the application process, the new owner will be required to submit a new application form and all applicable fees and timelines will be re-evaluated.
- Discovery findings are preliminary in nature and are based on the quantity and accuracy of the data received.
- All CAD files should comply with current Base Map Committee Standards.
- Check, Cash or Money Order Only.

* Above requirements are minimums. Additional information may be necessary depending upon the project complexity.

**All remaining project costs will be assessed at time of contract issuance in accordance with TMWA's current fee and rate schedules.

Water Rights Queue

Do you have Water Rights? Yes_____ No_____ Unknown_____

Applications for Single Family Residential Service, Subdivision Design and Final NAC, Commercial Service, Commercial with Main and Final NAC & Tenant Improvement Only require Applicant to dedicate water rights or purchase Will Serve Commitments before service will be provided. Upon acceptance of a complete application by TMWA’s Project Coordinator, Applicant will be placed in the TMWA queue to establish priority for purchasing Will-Serve Commitments from TMWA’s Will-Serve Commitment Inventory. Placement in the queue does not establish eligibility. Applicant’s eligibility to purchase Will-Serve Commitments will be determined independently under TMWA Rules.

Applications for Annexation, Discovery Levels 1 & 2 , Tentative NAC, Main Only and Final NAC, and Hardship Letter do not require dedication of water rights nor do they qualify Applicant for placement in TMWA’s queue to establish priority for purchasing Will Serve Commitments.

Applicant’s Acknowledgement _____

Date _____